

**MIDDLETON PARISH COUNCIL, LOW ROAD, MIDDLETON, LA3 3LG**

**Minutes of Meeting**

**Date of Meeting: Thursday, 6<sup>th</sup> August, 2020. Start time 7.15pm.**

**Present**

Mr W Doyle (Chair) Mrs D Hoyle (DH) Mrs N Shacklady (NS) P Shacklady(PS)  
Mr T Porter (TP)Mr T Smith (TS) Mrs N Thompson (NT) Shaun Ward (Clerk)

**Apologies** None.

Also in attendance for part of the meeting Brian Peters, Brian Bromley and Luke Tattersall.

**MINUTES**

The Chair welcomed and thanked everyone for attending.

Declarations of interest and dispensations. **None**

Matters arising from last meeting. **Updates given re**

Risk Assessment Completed

Code of Conduct Completed

Mobile phone new telephone number for hall hire and enquiries Tel **07787391249**

Defib PS to follow up

Planters DH/PS to repair next weekend.

**Members of the Public.** None in attendance

**1, Ref 08/20/01- Snooker Room (DH)**

Options required for potential use of the snooker room.

Hire out as a snooker room (DH) convert to a fitness gym (TS),

To be discussed at next meeting

**2, Ref 08/20/02- Hall Hire (DH/Chair)**

New phone number to advertise will be 07787391249. Chair and DH to share this on a month by month basis.

**3, Ref 08/20/03- Heating and servicing of boilers (DH)**

Chair to contact Peter Bates for quotes to service and repair all boilers.

**4, Ref 08/20/04- Website (TP)**

TP provided a further update and asked how payment will be made for the website domain name. Confirmed this can be set up as a Bacs payment, as and when required.

**5, Ref 08/20/5- Main Entrance Sign (DH).**

Repairs required to main entrance sign, DH to arrange repairs.

#### **6, Ref 08/20/06 Grass/Maintenance (DH)**

Luke Tattersall to be asked to price for cutting grass throughout the village as the City Council will not be cutting any grass until further notice.

#### **7, Ref 08/20/07 Bank (Chair/Clerk)**

The Chair advised that despite several attempts to update the banking details and contact details, this had not been possible. The Chair and Clerk to visit and write to the bank for further help and advice, as access is required urgently.

#### **8, Ref 08/20/09 Sports Pitch and Grant Update (TS)**

TS advised that "on-going" grant applications were being completed and the latest success is a grant from the Football Association for £1,100, for new goalposts was due to be paid to MPC.

TS also advised that two trees on the sports field required removing. Quote for this is £130 plus vat.

The roof repairs will commence shortly.

TS still looking for potential sponsors of notice boards around the pitch at a cost of £100.

#### **9, Ref Return of DPI and other interest forms. (Clerk)**

Thanks to everyone all now returned. Clerk to forward to City Council.

#### **Any Other Business**

(PS) requested that the Chair speaks to John, re the ragwort in the field. Luke was also asked for a price to clear and manage the ragwort throughout the village.

Luke has been asked to confirm in writing the details of his contract, so that MPC can write to him with a new agreement, accepting or reviewing his current works.

Feedback from last weekend's village green event was very positive and the further discussions with the operator's, took place on the evening. The next event date was agreed as **Saturday 22<sup>nd</sup> August** and a possible event in **September, (date to be confirmed)**. It was also suggested that a further event be planned for Halloween and/or Bonfire night, for which the operator's would apply for a grant of up to £350, to cover some of the costs.

The Chair advised that the LCC grant of £10,000 which was paid to MPC as a Small Business Grant was now confirmed and did not have to be re paid.

The Chair then informed the Council he was happy to stand down as the Chair, for which he had been doing in an Acting capacity for the last 3 years. (NS) proposed that (DH) take over as the Chair, with the current Chair, becoming the Vice Chair, to support DH in her role as the new Chair of MPC.

Members voted on this option, which was carried unanimously.

**Next meeting confirmed as Thursday 3<sup>rd</sup> September, 715pm.**

**Further guidance circulated to everyone, following e mail from the City Council concerning face to face meetings prior to May 2021.**

**Meeting closed by the Chair at 930pm.**

## Accounts/Invoices for payment

Cleaning Services £30, Sheila Hodgkiss

Grounds Maintenance £235 Luke Tattersall

Clerk £203.21 August 2020 Shaun Ward

HMRC £230.09 April, May, June and July PAYE returns.

Various cleaning materials and maintenance items Thomas Graham £48.40 and £6.86.

Cleaning materials, soap dispensers etc £76.75 purchased by Deborah Hoyle.

LALC Annual membership for 2020/2021, £131.18

**Total Payments £961.49p**

### **Credits**

Avanti gas refunded £400.05p credit on gas account, 10<sup>th</sup> July 2020.

Grant from FA due for £1,100.

