

MIDDLETON PARISH COUNCIL, LOW ROAD, MIDDLETON, LA3 3LG

Date of Meeting: Wednesday 14th July, 2021. Start time 630pm.

Venue: Middleton Parish Hall

Minutes

Present, Chair Mrs D Hoyle (DH); **Vice-Chair** Mr W Doyle (WD); Mrs N Shacklady (NS); Mrs N Thompson (NT); Mr T Smith (TS); P Shacklady (PS).

Clerk to the Council, Shaun Ward

Also present (in part), Brian Bromley (BB) and Andrew Barr (AB)

Apologies, Mr T Porter (TP)

Welcome from the Chair.

Declarations of interest and dispensations. **None**

Matters arising and confirmation of minutes from last meeting, **16th June, 2021. None**

Matters raised by members of the public.

email from Bowling Club 8/9/2021, Require an invoice for their weekly booking

Grass cutting by the City Council, Council strategy published on website.

Archery club confirmed equipment has been removed and they will not be returning to hire the hall.

1, ref 07/21/01, Social Club Progress Re Lease, Licensing and repairs. (DH/BB)

General update provided by BB.

New recycle bins ordered and costs to be shared.

Front doors require repair, DH to arrange quotes.

Fire Risk Assessment nearing completion, (WD) to arrange a discharge test for emergency lighting.

Venue hire costs confirmed as being £15/hour.

Council need to confirm insurance cover includes public liability (clerk)

Graffiti recently found on tables, aimed at the Council and one individual. This has now been removed. Council to look at CCTV and The Middle Inn will no longer welcome or serve those involved.

2, ref 07/21/02, Parish Hall Repairs and maintenance (DH/PS)

Stage barrier and steps require repairs, along with the front doors

Kitchen works cannot begin until end of August 2021

3, ref 07/21/03, Sports Field, Tennis Courts and Grounds Maintenance (TS)

Tennis net damaged and needs replacing.

Both sets of goalposts now installed.

New boiler installed.

Lawnmower cutting blade damaged and gone for repair, covered by warranty.

Pavilion doors need additional security.

Andrew Barr has completed the grounds maintenance works as agreed at the last meeting.

4, ref 07/21/04, AGAR 2021/2022. (Clerk)

Update provided by the Clerk. External auditor has requested further information which has been returned.

5, ref 07/21/05, Playground Maintenance (TP)

No update in the absence of TP

6, ref 07/21/07, Bank (Chair)

The chair has been to the bank and advised we have to complete and return a new application form for, Digital and Direct banking services. Clerk to complete and return.

7, ref 07/21/08, Planning (All)

No updates on Lancaster CC, Planning portal

8, ref 07/21/10, Appointment of a new Clerk.

No Applicants to date.

Any items of urgent business.

Hugh Jarvis update. (Clerk)

The Clerk has and will continue to liaise with the former accountant, but no further update at this time.

Meet Andy, the new gardener. (PS)

Andy Barr was introduced to the council. He will maintain the area around the Parish Hall throughout the Summer. He will also be able to assist with Grounds Maintenance works at the sports grounds and the village, if so required.

Date and time of next meeting: Wednesday 18th August 2021, 6.30pm.

Accounts and Invoices for payment July 2021

1, Clerk £208.84, July Salary, Ch No 2193

2, HMRC £52.20p, PAYE June 2021 due by 19th July, Chq No 2194

Other expenditure

1, British Gas Electricity, DD £28.91 (Playing field)

2, Avanti Gas, DD £91.33

3, Water Plus, DD £15.28

4, OJ Plumbing Services £4,300 Chq No 2195

5, A Barr, £50 Chq No 2196.

6, A Barr, £500 Chq No 2197, costs to be shared between MPC/Football Club.

7, £40 invoice due from Lancaster City Council for new recycle bins, payable to DH.

8, NNDR 01/04/2021 to 01/04/2022, £302.48 payable July 2021 to Feb 2022, £38 per month.

Bank Balance as at 30th June, 2021, £38,106.26

Signed Chair

Print Name

Date

Signed Clerk

Print Name

Date

