

**MIDDLETON PARISH COUNCIL, LOW ROAD, MIDDLETON, LA3 3LG**

**Date of Meeting: Thursday 11th March, 2021. Start time 7.15pm.**

**Venue: via an electronic means (Skype)**

**Members of the public wishing to attend this meeting should email [middletonparishcouncil@outlook.com](mailto:middletonparishcouncil@outlook.com) no later than 48 hours prior to the meeting, as numbers are strictly limited.**

**Minutes**

Welcome to all from the Chair.

**Present, Chair** Mrs D Hoyle (DH); **Vice-Chair** Mr W Doyle (WD); Mrs N Shacklady (NS); Mr T Porter (TP); Mr T Smith (TS); P Shacklady (PS).

Clerk to the Council, Shaun Ward

**Apologies** Mrs N Thompson (NT);

Declarations of interest and dispensations. **None**

Matters arising from last meeting, **18<sup>th</sup> February, 2021. None, Minutes confirmed and to be signed by the Chair, along with other minutes from October 2020.**

Matters raised by members of the public. **None**

**1, ref 03/21/01, Social Club Progress Re Lease, Licensing and repairs. (DH/WD)**

Progress report on repairs and maintenance provided. Matters outstanding include signing of the lease agreement and licensing application and a plan is required to complete the licensing application.

**2, ref 03/21/02, Parish Hall Repairs and maintenance (DH)**

A number of repairs have taken place to which the Chair thanked those who had assisted with these works. Further works are required in the kitchen area and quotes for a fire alarm system are being sourced. Current quotes range from £3,000 to £3,600. Quotes have also been received for the kitchen roof and contact has been made with the insurance company.

**3, ref 03/21/03, Sports Field, Tennis Courts and Grounds Maintenance (TS)**

Update provided re flooding to football pitch. A meeting to be arranged with neighbouring landowners to establish what works can be done to resolve the dyke clearance works, which are urgently required. Grant applications are being made to cover costs. Urgent repairs are required to the sports pavilion, which all agreed would be funded via Dong grant reserves. (See accounts payable) Hire fees to be agreed and paid from next season. All present agreed.

**4, ref 03/21/04, Asset Register, Premises, Land and Equipment (TP)**

Work continues to produce an Asset register. A draft has been produced and circulated to all for comment. This is required for the AGAR report 2020/2021

**5, ref 03/21/05, Playground (TP)**

City Council will carry out some urgent repairs. TP is exploring grant applications via Calorgas grant scheme and Steph Grey at the City Council.

**6, ref 03/21/06, Covid 19 Review and Grant application (WD)**

Covid 19 guidance indicates community halls can reopen from April 12<sup>th</sup>. By law remote meetings can continue until **7<sup>th</sup> May, 2021**, which could be extended. Business support grants are also being made to cover loss of revenue throughout 2020/2021.

**7, ref 03/21/07, Bank (Chair)**

Access to the bank remains an urgent item. The Chair will continue to resolve this matter asap.

**8, ref 03/21/08 Planning (All)**

2 notifications received, no comments from the Parish Council.

**9, ref 03/21/09 Website (TP)**

No issues with website. Some updates required which TP will complete and add details that the hall is available for hire from the **21<sup>st</sup> June 2021**

**10, ref 03/21/10 Training (Clerk)**

Training dates requested by the Chair and Clerk are fully booked, but names have been added to a waiting list with LALC.

**Any Other Business:**

General correspondence. **None**

Tattersals, current agreement will cease as of **31<sup>st</sup> March, 2021**. All agreed.

No further update from Hugh Jarvis.

PS is speaking with Matt Appleby re tree planting.

Clerk to contact insurance company re Kitchen roof and insurance for Council equipment. All agreed.

**Meeting closed at 910pm**

**Date and time of next meeting: Thursday 8<sup>th</sup>, April, 2021, 715pm.**

Possibly in the Parish hall, if the date is moved to the **15<sup>th</sup> April 2021** and no further change to Government plans to reopen community facilities.

## **Accounts and Invoices for payment March 2021**

1, **Tattersall's £235.00** Monthly Grounds Maintenance, Chq 2175

2, **Clerk £208.84**, Salary, Chq 2174

3, **HMRC £52.20p**, PAYE February 2021 due by 19<sup>th</sup> March, Chq 2171

### **Other expenditure**

1, Dennis Barnfield £2,500, Chq 2170

2, British Gas (Electricity),DD

3, AvantiGas £271.62, DD

4, WaterPlus £104.97, Chq 2177

5, Thomas Graham, £148.88, Chq 2169

6, OJM Plumbing, £245, Chq 2176

7, D Hoyle, £110.63 Chq 2172 and £71 Chq 2173

All noted and approved.

Bank balance as at 2<sup>nd</sup> March 2021, £20,341.62

Estimates received for essential works to Sports Pavilion, £1,591. Council agreed to fund all Health and Safety works, £955. TS to instruct Approved Electrical Limited to go ahead with agreed safety works.